



**2012 Quarterly Board Meetings**

Board of Directors Meetings are generally held at Bud Beasley Elementary School starting at 6:00p.m. unless otherwise noted.

*January 26, 2012                  April 26, 2012*  
*July 26, 2012                      September 27, 2012*

A Budget workshop meeting will be held in the Association office Sept. 12, 2012 at 12:30 p.m.

November 14, 2012-10:00 a.m. Budget Ratification Meeting held at the HOA Office.

Agendas are posted 10 days prior to the meeting. Copies can be found in the agenda boxes attached to the Information Boards located at the top and bottom of Los Altos Pkwy.

**Architectural Control Committee**

**Meeting Dates for 2012**

<b>February 8, 2012</b>	<b>March 14, 2012</b>
<b>April 11, 2012</b>	<b>May 9, 2012</b>
<b>June 13, 2012</b>	<b>July 11, 2012</b>
<b>August 8, 2012</b>	<b>September 12, 2012</b>
<b>October 10, 2012</b>	<b>November 14, 2012</b>
<b>and December 12, 2012</b>	

Please submit your request for improvements no later than one day before the ACC meeting for review by the Board.

ACC meetings are generally held the second Wednesday of every month.

**Board of Directors**

President: Margaret Powell  
 Vice-Pres: James Baldwin  
 Sec./Treasurer: William Wagner  
 Director: Dave Stefan  
 Director: Tim Leighton

**Office Staff**

Stacie Ciesynski, Community Admin.  
 info@vistashoa.com  
G' Richmond, CAM  
 gcamvistas@sbcglobal.net  
Chris Burton, Compliance  
 complaints@vistashoa.com

**Web Site:** www.vistashoa.com

**Office Information:**

1281 Terminal Way, #124  
 Reno, NV 89502  
 Monday/Friday 9:00 a.m. 5:00 p.m.  
 Tel: (775) 786-0500      Fax: (775) 786-0504

**BOARD OF DIRECTOR POSITIONS**

The association will soon be holding elections for board members, and we're looking for dedicated homeowners like you to help us shape and implement our governing rules, handle association finances, make important decisions that affect the entire community and much more. This year we will have two (2) Board of Director positions up for election. Each position will be held for a two-year term from 2012-2014. Board positions are a volunteer position of responsibility, which requires attending all monthly Architectural Control Committee meetings, Executive Board meetings and quarterly Board and membership meetings; 10-15 hours per month dedicated to HOA business. To be eligible to serve on the Board, an individual must:

- Be a unit owner of The Vistas Homeowners Association.
- Be a member in good standing with the association, current on all assessments or other financial obligations to the association.
- Make a good faith effort to disclose any financial, business, professional or personal relationship or interest that would appear to result in potential conflict of interest for the candidate if the candidate was elected. (NRS 116.31034 sec. 8(a)&(b))

If you are interested in being part of the Executive Board and would like your name to appear on the secret ballot, you must return your Board Position Application to the office along with the signed Candidacy Biography Statement (see attached) no later than **February 10, 2012** by close of business via e-mail, fax, hand delivery or regular U.S. Mail. Your Board Position Application should include your name, address, telephone number and a brief synopsis of your skills, qualifications, and why you want to serve on the Board of Directors, as well as your goals for the association (one page only). Working on the board can be an enriching experience and can help you make lasting, positive changes to the community.

If the number of nominated candidates is equal to or less than the number of members to be elected at the close of the 30 day period for self-nomination, then ballots do NOT need to be mailed. Therefore, these nominated candidates will be deemed to be elected to the board no later than 30 days after the closing period for nominations and the association will inform the residents of the election results in a newsletter and include their Candidacy Disclosure Statement.

If the number of candidates is greater than the number of members to be elected then you will receive the application letter and signed Candidacy Disclosure Statement as part of the ballot package to allow you to vote by secret ballot for the candidates. The sealed ballots will be opened at the annual meeting on April 26, 2012 at 6:00 p.m. at Bud Beasley Elementary School. There will be no write-in candidates allowed after the ballots have been mailed and cumulative voting is not allowed.

**Board Members Are Expected To:**

- Be adequately prepared to attend two to three meetings a month.
- Follow all governing documents of the association and comply with all federal and state laws.
- Manage the finances, adopt the annual budget, collect assessments and provide adequate insurance coverage.
- Establish, interpret and enforce rules.
- Oversee management of office and staff.
- Put the best interests of the association before individual interests.
- Disclose any potential or actual conflict of interest related to board action.
- Treat all homeowners in a consistent, respectful and appropriate manner.



