



**The Vistas Homeowners Association**

1281 Terminal Way, Suite 124

Reno, NV 89502-3247

Phone: 775-786-0500 Fax: 775-786-0504

Website: vistashoa.com

Dear Homeowner(s):

January 19, 2018

The Vistas Homeowners Association (VHOA), in its efforts to accommodate the many requests we receive, has implemented an email distribution program to deliver information such as newsletters, statements, and other homeowner notifications via electronic mail (email). The program is intended to reduce paper, mailing costs, and to make it more convenient for homeowners to receive information in a timely manner.

Nevada Revised Statute (NRS) 116.31068(1) allows an association to “deliver any notice required to be given by the association under this chapter to any mailing or electronic mail address a unit’s owner designates”. Please be aware that only certain notifications will be sent exclusively by email. You will still receive some of the compliance and delinquency notifications by regular U.S. Mail, certified return receipt, or the manner designated by Statute. If you do nothing, then you will continue to receive all notices by U.S. Mail or the manner designated by Statute.

The Association will use Yardi, an accounting software package, to distribute statement notifications to homeowners and Microsoft Outlook for newsletters and other information. Your email address will not be distributed to any person or entity and will only be used by the Association to distribute official Association statements and notifications. A copy of this Authorization can also be found on the Association’s website.

If you choose to authorize or designate the use of your email for receipt of Association information, please provide the information required below with your dated signature. Once you provide Authorization, it will remain in place until you revoke this Authorization by a written statement to the Association. Please mail the completed form to the address listed above or you can also fax this Authorization to 775-786-0504.

If you have any questions, please do not hesitate to contact the Association office at 775-786-0500.

**AUTHORIZATION TO SEND NOTICES VIA ELECTRONIC MAIL**

As the owner(s) of the property at \_\_\_\_\_, I hereby authorize and designate the VHOA to use my email address set forth below to deliver notices and communication related to the address above by email. I understand and agree that the VHOA will discontinue sending future notices by U.S. Mail except for those notifications that are required by law to be sent by regular U.S. Mail, certified return receipt, or any other manner designated by Statute. This authorization will remain in place until it is revoked by me with written notification forwarded to the Association office. I also agree to properly set up my email address to receive communication from the VHOA, and that if a change in email address occurs, it is my obligation to promptly notify the VHOA in writing, of the change. The Association will rely on this Authorization and continue to provide notices by email to the address/addresses set forth below until a written request is received.

**Name of Owner(s):** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
Street

\_\_\_\_\_

City

State

Zip

**Best Contact Number**

**Home:** \_\_\_\_\_

**Cell:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_